



INTERVIEWER'S AGENDA

BUFFALO AREA TEACHER RECRUITMENT DAYS (USA)

Buffalo Niagara Convention Center
Buffalo, New York

Thursday, April 19, 2018

- 8:00 – 8:30 a.m.** **REGISTRATION/CONTINENTAL BREAKFAST**
- 8:30 – 9:00 a.m.** **ORIENTATION FOR INTERVIEWERS**
Scheduling, sign-up procedures, and the interviewing process explained in detail.
- 9:00 – 9:50 a.m.** **SIGN-UP FOR INTERVIEWS**
Candidates sign up with school districts of their choice. If your schedule fills, you can talk informally with interested candidates who were unable to schedule an interview.
- IMPORTANT: Due to the size of the event and to ensure safety, floor signs are not allowed. Any oversized tabletop display boards (exceeding 36" in height), vertical banners and other large promotional materials such as portable pop-ups that obstruct the view or maneuver-ability for candidates, event staff and other recruiters, will not be permitted.**
- 10:00 a.m. – 12:00 p.m.** **INDIVIDUAL INTERVIEWS**
- 12:00 – 2:00 p.m.** **BUFFET LUNCH**
- 12:00 – 5:30 p.m.** **INDIVIDUAL INTERVIEWS**

Friday, April 20, 2018

- 8:00 a.m. – 2:00 p.m.** **INDIVIDUAL INTERVIEWS**
- 11:30 a.m. – 2:00 p.m.** **BUFFET LUNCH**

NOTE: Only candidates from the participating colleges who have pre-registered will be admitted. If you make prior arrangements to see non-registered candidates, please meet them in the lobby of your hotel. They will not be admitted to the interview area. Thank you.